

WELCOME TO HomeWork.™

To get started, you'll need a Braintree account for payment processing. Set-up takes less than 10 minutes to complete. We recommend partnering with your accounting department, as the process requires your company's Tax ID and social security number.

INSTRUCTIONS

If your company has an existing Braintree account:

1. Please send a new API key to marketing@innovativeworkspaces.com.
2. Not sure how to create a new API?
 - Log in to the [Control Panel](#)
 - Click the gear icon in the top right corner
 - Click "API" from the drop-down menu
 - Scroll to the "API Keys" section
 - Click "Generate New API Key"
3. Please forward the following API key information to marketing@innovativeworkspaces.com:
 - Merchant ID
 - Private Key
 - Public Key

If your company does not have an existing Braintree account:

1. [Click here to apply for a new Braintree account.](#)
2. Once this form is complete, visit your account to retrieve your API key:
 - a. Log in to the [Control Panel](#)
 - b. Click the gear icon in the top right corner
 - c. Click "API" from the drop-down menu
 - d. Scroll to the "API Keys" section
 - e. Click "Generate New API Key"
3. Please forward the following API key information to marketing@innovativeworkspaces.com:
 - Merchant ID
 - Private Key
 - Public Key

SITE DELIVERY

Once the HAT marketing team has received your API key and any site change requests, your custom portal will be created within two business days.

Transaction fees are included in each customer order. Standard processing fees include 2.9% + \$0.30 per transaction. [Click here for more information on fees.](#)

