



**CORPORATE
CONCIERGE**

Virtual Concierge Services

On-Site Concierge Services

**HOSPITAL
CONCIERGE**

**CUSTOMER
CONCIERGE**

VIRTUAL CONCIERGE SERVICES

Circles Virtual Concierge provides your employees access to a team of personal assistants 24 hours a day, seven days a week, 365 days a year. The service is accessible via toll-free number, email or website.

[Contact us for information on how to build a custom solution.](#)

WHAT IT IS	<ul style="list-style-type: none"> ▶ A powerful, distinguished benefit that is accessible to your employees regardless of geographic location ▶ Customized to meet your business needs
PROGRAM ENHANCEMENTS	<ul style="list-style-type: none"> ▶ Relocation Services ▶ Travel Assistance ▶ Business Administration Support ▶ On-site Events/Awareness
BENEFITS & FEATURES	<ul style="list-style-type: none"> ▶ Promote staff productivity and focus at work ▶ Enhance employee satisfaction and loyalty ▶ Recruit and retain top talent ▶ Reduce employee turnover ▶ Dedicated toll-free number and email address specific to only your employee population ▶ Web portal that allows for self-service or email submissions across our life style categories ▶ Comprehensive marketing communications plan to promote your program and drive awareness including launch materials and monthly outreach ▶ Quarterly reporting and an annual review of program results including engagement, utilization, trends and behaviors ▶ Plus one benefit extended to employees' spouses/partners

Concierge services



HOME SERVICES



WELLNESS



**ADMINISTRATIVE
TASKS**



DAILY LIFE



TRAVEL & LEISURE



GIFTS & FLOWERS