



STRENGTHEN YOUR COST-MANAGEMENT EXPERTISE.

FINANCIAL OPERATING REPORT™

The Financial Operating Report is a tool designed

- to strengthen cost-management practices. It provides:
- A framework for recording key financial and operational data to help shape priorities and goals - A $\mbox{\bf data-collection}$ tool to track meals, expenses, productivity, cash
- and non-cash revenues
- A "spend-down" component for comparing spending to budget on a monthly and year-to-date basis
- A detailed monthly summary of total costs (food, supplies and labor) that calculates cost per meal, cost per patient day and a year-to-date financial rollup

HOW DOES IT WORK?

- Once the profiles for your operation are set up, you enter your data
 Update it weekly or monthly
- Print the monthly recap and trend reports
- · Use them to validate action steps with your leadership team

