



A NOTE TO CANDIDATES

We are known for matching candidates up with their dream job! Let us help you find that career path you are trying to get on. We place people in jobs in the office as well as the household. Whether you are looking to assist someone in their business or home we are here to help guide you into that ideal role.

We know that finding the right position can be a trying process and our hope is to help introduce you to your next boss. At The Grapevine Agency, the applicant is just as important as the client. All applicants are treated with the same respect and individualized attention. Knowing what an applicant would like from their next position is the key element to finding the right job.

Allow us to help you with your next job search. We will manage all areas of the process by making introductions, scheduling your meetings, checking all references and negotiating all compensation and perks. We are here for you and we want to help!



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EXHIBIT B



A NOTE TO CLIENTS

Being here for you is our top priority. Whether it is in your home or your office, we know that really understanding your needs and goals is of utmost importance, when finding your perfect match. We are always accessible and here to make ourselves available at all times. We aim to make the transition as seamless as possible.

We have a vigorous screening process and every potential candidate will meet with one of The Grapevine Partners. We do not hire assistants to do our job! We know it seems ironic but we take a lot of pride in who we sign off on and who makes it into our candidate pool. Our process involves an in-depth meeting, reference checks and background checks which include; social security, criminal and driving records. We are known for our ability to provide quality candidates while not wasting our client's time sending over sub-par candidates. No stone is left unturned when searching for your perfect match.

We are here to service you and ensure that your staffing experience is enjoyable, efficient and above all successful!



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welcome

Welcome to **The Grapevine**- the best corporate and domestic staffing agency servicing both Los Angeles and New York. We believe finding the best talent should be a smooth and stress-free experience. Our desire was to create a service that is unique and attentive to both the client and the applicant. We hope your experience with The Grapevine will change your idea of working with an "agency". Allow our hard work to be your reward.

We believe that our own personal experiences as assistants and executives in the entertainment industry, allow us to stand apart from other placement agencies. We are aware first hand that hardworking and bright individuals are not easily found. By using our extensive network, we are confident that we will find the best match for you. We have an ever-growing vine of referrals that lead us directly to the highest quality candidates.



In The Press

"Secret to Being a Confident Chick: Brainstorming"

"As a founder of the Grapevine Agency, Rachel Zadansky Sheer helps find personal assistants for lots of celebs."

[Read More](#)

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Areas we service: Malibu, Pacific Palisades, Calabasas, Venice, Santa Monica, Brentwood, Encino, Glendale, Sherman Oaks, Studio City, Burbank, Marina Del Rey, Westwood, Bel Air, Beverly Hills, Century City, Culver City, West Hollywood, Hollywood, Los Feliz and New York City!

We place people in the following positions: Nannies, Personal Assistants, Executive Assistant, Housekeepers, Chefs, House Managers, Estate Managers, Drivers, Dog Sitters/Walkers, House sitters and much more!