

# CCCA IC 041 Specimen

Webpage providing information about the exam and a means for consumers to sign up for the exam showing the mark.

**CCCA Overview**

CSI's Certified Construction Contract Administrator (CCCA) certification demonstrates you have a high level of knowledge for developing, administering and enforcing construction documentation. Passing the CCCA<sup>SM</sup> exam means you've proven your skill in:

- Quality assurance and quality control
- Bidding and negotiating procedures
- Construction observation and inspection
- Division 01, General and Supplemental Conditions, agreements, and all other documents related to the project
- Enforcement and liability

...and you may use the designation "CCCA" after your name, on your LinkedIn, business cards and resume — plus, proudly share your CCCA<sup>TM</sup> digital badge.

**Exam Requirements:**

- If you are not a CDT: a minimum of five (5) years of industry experience is required, plus two (2) letters from industry references to verify your years of experience. In order for your application to be processed, you must submit the two (2) reference letters in .doc or .pdf format to [mocchetti@csinet.org](mailto:mocchetti@csinet.org).
- If you are already a CDT<sup>®</sup>: a minimum of two (2) years of industry experience required. No references or letters are required.

**CCCA Exam Resources**

- [Exam Description](#)
- [Taking the Exam](#)
- [Source Materials](#)
- [Trainer/Chapter Leader Resources](#)
- [FAQs](#)
- [Directory of Certificants](#)

**4 Easy Steps to Certification renewal**

- 1 Login to [CSIResources](#)
- 2 Click on "[My Certifications](#)" under "Certification" in the Main Menu
- 3 Input any continuing ed information & upload any supporting documents.
- 4 Complete the renewal process & pay the renewal fee.

**HAVE YOUR REFERENCE LETTERS READY TO SUBMIT PRIOR TO BEGINNING REGISTRATION!**

**REGISTER NOW**

## Spring 2020 Exam Cycle

(CDT<sup>®</sup>, CCS<sup>SM</sup>, CCCA<sup>SM</sup>)

Registration: February 19 - July 17, 2020  
Exam Window: May 4 - July 31, 2020  
Results Notification: September 2020 via email

**Registration Now Open!**

	Dates	Member	Non-Member
<b>Registration</b>	2/19 - 7/17	\$375	\$625
<b>Student (CDT<sup>®</sup> only)</b>	All dates	\$165	
<b>Exam Window</b>	May 4 - July 31, 2020		

Registration cost does not include prep materials, courses, practice guides, or the AIA A-201 or EJCDC C-700 exam source materials, which may be purchased separately. For bulk rate pricing and registration, please contact Themica McBee, Membership Manager at [tmcbee@csinet.org](mailto:tmcbee@csinet.org)

## **Fall 2020 Exam Cycle**

(CDT<sup>®</sup>, CCS<sup>SM</sup>, CCCA<sup>SM</sup>)

Early Registration: August 3 - 31, 2020  
Standard Registration: September 1 - 30, 2020  
Late Registration: October 1 - 30, 2020  
Exam Window: November 2 - December 4, 2020  
Results Notification: January 2021 via email

**New!** Two (2) testing options.

1. In-person at Prometric testing center. **Required** to bring your own mask and wear it during the exam. Testing center hours and appointments vary by region with reduced occupancy to assure safe social distancing within the exam seating.
2. Remote Proctored Testing (RPT). Secure, virtual, online monitored exam from your home office. Technical and space requirements must be confirmed.

### **Registration Opens August 3!**

	Dates	Member	Non-Member
<b>Early</b>	8/3 - 8/31	\$375	\$625
<b>Standard</b>	9/1 - 9/30	\$460	\$795
<b>Final</b>	10/1 - 10/30	\$545	\$935
<b>Student (CDT<sup>®</sup> only)</b>	All dates	\$165	
<b>Exam Window</b>	November 2 - December 4		

For bulk rate pricing and registration, please contact Themica McBee, Membership Manager at [tmcbee@csinet.org](mailto:tmcbee@csinet.org)

#### Contact Us:

1-800-689-2900  
M - F 8 a.m. - 8 p.m.  
ET  
[csi@csinet.org](mailto:csi@csinet.org)

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