

# Litigation Readiness Solutions

## Manage Long Term Liability and be Prepared for Litigation

Developing a sound corporate policy that satisfies legal, compliance and regulatory requirements is critical in today's climate for managing risks and eDiscovery costs.

Index Engines prepares companies by helping them create a Litigation Ready® environment. A Litigation Ready environment is one where the data required to support a lawsuit is readily accessible and in a legal hold archive. This approach eliminates the pain and expense around identifying and collecting data under extremely tight timeframes when litigation arises.

Index Engines is architected to add intelligence to enterprise-class environments and can have you Litigation Ready in three steps.

**Step 1: Profile your data** Index Engines scans a wide range of unstructured data sources including, online networks, email servers, and offline backup tapes, to provide a data profile of the content. All documents, corporate email, hidden PST's, and legacy content backed up by IT are uncovered.

**Step 2: Decide disposition** Use this knowledge to architect robust policies that will support current litigation and future requirements. Once data is indexed and policy is created, it is easy to take action on the data. This process is not only a "house cleaning" operation to clean up old data sources, such as legacy tape content and aged files, but also an ongoing process to manage data created during the normal course of business.

**Step 3: Move to legal hold** Archive what is required for long-term retention or legal hold. Index Engines can create a forensically sound image of needed data without making a copy of the original. When a lawsuit is initiated, using the data profile to collect data and preserve it on legal hold your teams can perform an early data assessment in order to develop a sound and competitive strategy.