Getting Started ⌄

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# How-To: Add Your First Patient

Quick steps for submitting first patient for treatment by LightForce

## Adding Your First Patient Information

Once you have set-up your Doctor Portal correctly, you will be able to begin adding cases! Follow these instructions to ensure you have added all necessary details for our LightForce representatives.

1. To begin, click 'Add a Patient to Get Started'

- Fill in the your patient's identification information (name, DOB, gender, Patient ID)

- Click 'Save and Continue' to ensure your patient's information is saved in the LightForce system

## Adding Patient Images



- Add the necessary correct patient images

  - These images can either be submitted through a single composite photo, or individually.

  - You also have the ability to 'drag and drop' your images, or 'browse your files'

  - You are able to click on each of your images to see a larger version.

- Specify radiographs (*optional*)

  - Choose either Panoramic X-Ray or Lateral Ceph X-Ray

- Click 'Save' to successfully upload your patient's images

## Creating Your Patient's LightForce Treatment Plan

After you have successfully uploaded your patient's demographics and images, you are ready begin the treatment planning process!

The simple and intuitive online interface is designed for fast and efficient treatment planning. Simple easy to use treatment planning software allows for review and approval from virtually anywhere. The proprietary digital design and manufacturing software compensates dynamically to modify the bracket programming to maintain straight wire principles.



- To get started, click 'Create a Treatment Plan'

# Create Treatment Plan

John Doe
Age: 0 years, 10 months    DOB: 01/01/2019    Gender: Male

**Treatment Details**          Bracket System                    Summary

## Select Treatment Shipping Address

Shipping Address
Main: 123 Main St., Cambridge, MA 02141                           ⌄

## Select Treatment Billing Address

Billing Address
Main: 123 Main St., Cambridge, MA 02141                           ⌄

## Select Patient Scan Source

| iTero™ | 3Shape™ | Upload Now |

## Treatment Approach

Comprehensive

- Select addresses.

  - Billing and Ship to

- Upload your STL files (scans). **Note:** It is ideal to upload these scans through your LightForce portal.

- Go through and indicate your treatment preferences.

## Indicating a Strategy

| | |
|---|---|
| **U/L Bonded Same Day** | Staged |

| |
|---|
| Limited |

## Additional Details

☐ Surgical correction needed

☐ Extraction(s) needed

☐ Bite turbos needed

## Treatment Strategy

> Information added here will be used to help set up your treatment plan.

Cancel        Continue

### The 'Strategy' notes area is extremely important.

- Please indicate all notes you have regarding your case to help our representatives create an accurate treatment plan. The more specific the notes, the more accurate our initial set up will be. By telling us what your strategy, we can better serve your needs.

- Indications of which teeth are going to be reshaped, what positioning to maintain from the original occlusion and arch form, or any specific skeletal corrections being made.

- Has this patient had orthodontic correction prior to our receipt of the case? Are there any other parts of hardware to be installed on a patient that will interfere with bracket placement

- Click 'Continue.'

# Create Treatment Plan

**John Doe**

Age: 0 years, 10 months    DOB: 01/01/2019    Gender: Male

Treatment Details        **Bracket System**        Summary

## Select Slot Height

| 0.018" | 0.022" |
|---|---|
| Bi-dimensional (0.018" 2-2) | Bi-dimensional (0.018" 3-3) |

## Select Hook Preferences

**Hook Preferences**

| Upper | ☐ 3's | ☑ 4's | ☐ 5's |
|---|---|---|---|
| Lower | ☐ 3's | ☑ 4's | ☐ 5's |

Back        Continue

- Specify slot height.

- Indicate hook preferences if needed.

- Click 'Continue' to finish the treatment planning process.

## Tracking Your Order



- Once your case has been submitted, you are able to track the entire process until it is shipped to your door!

- Unlike other digital treatment systems, the LightForce planning software gives you control over virtually every aspect of the case.

## What's Next

- After receiving and processing the initial treatment plan, the case is returned to you for your additional clinical input.

- The LightForce platform gives you fast delivery of the patient's custom appliance. Just 7 to 10 business days from approval, the customized appliances are on the way.

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Was this article helpful?     [ Yes ]     [ No ]

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# How-To: Setup Your Doctor Portal

## Get your customer portal setup and ready for submitting LightForce cases

Need help? Follow these instructions to ensure your LightForce account is set up properly.

By creating this account, you will be on your way to ordering and receiving cases through LightForce Orthodontics. A digital workflow will give you access to your current order, order history, and our representatives to offer any help along the way.

## Step 1: Creating Your Doctor Portal Account

Please follow the steps listed to properly create your LightForce Doctor Portal:

Hi there! Let me know if you have any questions about LightForce.

- Go to https://lightforceortho.com/

- Click the tab 'Doctor Portal'



- Click the button 'New user? Register here'

1. Add your prefix, name, email, and create a password

2. Read and agree to the LightForce Platform Services Agreement

3. Click 'Register Account'
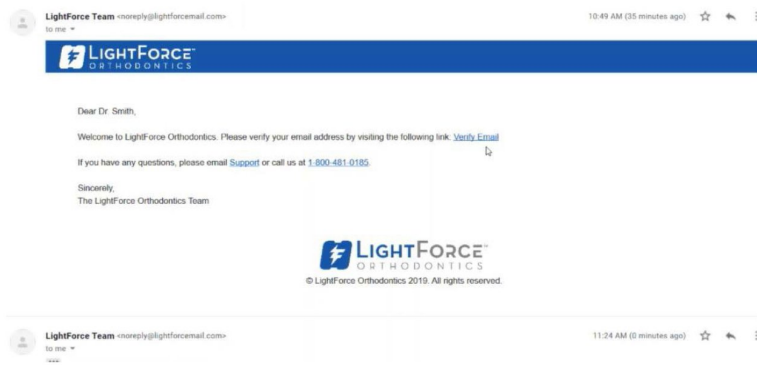


- Verify your email by opening an email from LightForce Orthodontics

(!)

Attention: If you do not see the email, (check your spam folder, as it could have been redirected or put into quarantine)

- Click "Verify email" to activate your account.

- All set! Login to your account by using your username and password.

## Step 2: Account Information

In order for LightForce Orthodontics to correctly handle and ship your cases, please complete the 'Account Information' section.



- Account name (could be your Practice name)

- Phone number

- Home Prescription

- Home Scanner

- Slot Height

- License Number

- Desired Hook Preferences

- Payment methods



- Your address name

- Address, city, state, zip-code or your Practice

- Adjust accordingly whether the billing and shipping addresses are the same.

- Click 'Create Address' to successfully set-up your account

- Success! When you see this page you know that you're ready to submit your first patient case!

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Was this article helpful?  | 1 |  | 0 |

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How-To: Add Your First Patient

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lightforceortho.com Help Center

plan.lightforceortho.com/#/login

**LIGHTFORCE**
ORTHODONTICS

Please sign in to your LightForce account.

Email Address
research@lightforceortho.com
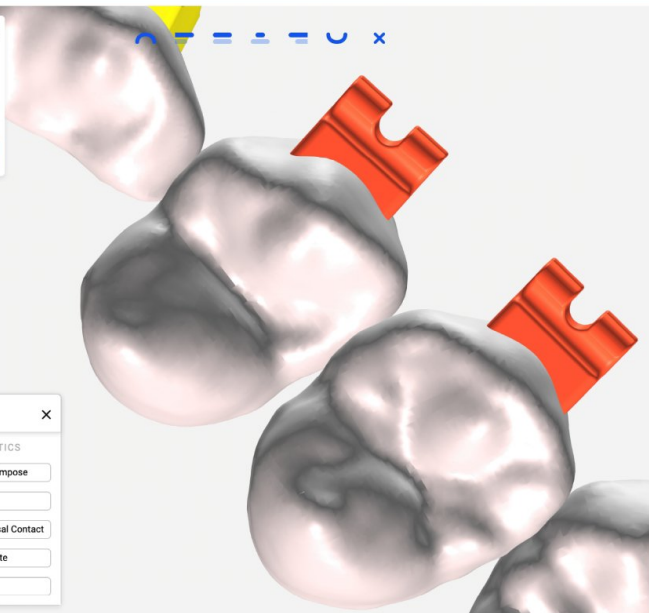
Password
••••••••

Forgot password?

Sign In

New user? Register here

**LIGHTFORCE**
ORTHODONTICS

**Sample Patient**

YZ6WK

Female

19 years old

**View Details**

**Prescription**

| LEFT | | | UPPER | | | RIGHT |
|---|---|---|---|---|---|---|
| TIP | TORQUE | I/O | | I/O | TORQUE | TIP |
| 0.00 | 0.00 | 1.25 | 6 | 1.30 | 0.00 | -0.01 |
| 0.00 | 0.00 | 1.06 | 5 | 1.06 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.90 | 4 | 0.95 | 3.88 | 4.39 |
| 0.00 | 0.00 | 0.85 | 3 | 0.85 | 0.00 | 0.00 |
| 0.00 | 0.00 | 1.15 | 2 | 1.15 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.85 | 1 | 0.85 | 0.00 | 0.00 |

Upper Curve ————————○———— [ 1 ]

| LEFT | | | LOWER | | | RIGHT |
|---|---|---|---|---|---|---|
| TIP | TORQUE | I/O | | I/O | TORQUE | TIP |
| 0.25 | 1.85 | 1.20 | 1 | 1.20 | 1.85 | 0.23 |
| 0.84 | 1.67 | 1.15 | 2 | 1.20 | -1.50 | 0.84 |
| 1.60 | 0.95 | 0.75 | 3 | 0.85 | 0.98 | 1.59 |
| 1.82 | 0.40 | 1.04 | 4 | 1.31 | 0.50 | 1.80 |
| 1.77 | 0.58 | 1.19 | 5 | 1.09 | -1.85 | 1.75 |
| 1.79 | 0.50 | 1.05 | 6 | 1.05 | 0.58 | 1.77 |

Lower Curve ————————○———— [ 1 ]

**View Controls**                               ✕

VIEW TEETH                          DIAGNOSTICS

| Initial Teeth | ✓ Brackets | | Superimpose |
| ✓ Final Teeth | Archwire | | IPR |
| ✓ Upper Teeth | Teeth Axes | | Occlusal Contact |
| Lower Teeth | Closed Teeth | | Animate |
| | | | Grid |