



# TrueMedia

# User's Manual

Software Version 2.0

TVSI p/n 7000-0085-06-A05

### 3.1 Cases

Start browsing for your media files in the **Cases** tab. On this tab, all media files are loaded from the TrueVision folder on a single drive. The default is the EPU drive.

#### 3.1.1 Cases Location

You can also browse external drives using the **Cases Location** dropdown list at the top. Only drives that have cases on them will be displayed in this dropdown. To browse generally, use the **All Media** tab. The Cases Location dropdown will show the names of the drives along with the TrueVision folder:



#### 3.1.2 Sorting and Selecting Cases

You can sort the cases by clicking one of the column headers. The columns are also resizable. Narrow your search by using the search bar or date range. As you type, the search bar auto-fills with possible matches from all fields.

Select a case by clicking on it and deselect by clicking it again.

You can select all cases from today using the **Select Today** button.

When a case is selected, a preview of all videos in the folder will appear in the preview player.