

PROGRAM ELIGIBILITY

The Golisano Construction Technology Training Program at Isaac Training & Education Center (ITEC) supports individuals who have faced barriers to obtaining long-term employment and have an interest in learning a skilled trade. The program is a competitive training opportunity with the goal of laying the ground work for a career in Construction Technology.

To be considered for selection into the program, an applicant must meet the following criteria:

- 18 years of age or older
- Attend class from 9:30 a.m. to 3:30 p.m. Monday through Friday - NO EXCEPTIONS
- Be eligible to work in the United States
- Able to complete homework assigned outside of class
- Drug free (a minimum of 60 days of sobriety)
- Able to read, speak, and understand English in a fast-paced environment

Physical requirements

- Good physical health
- Able to see well enough to read at 2.5 feet with reasonable accommodations
- Able to stand for a minimum of 8 hours with two 10-minute breaks
- Able to lift 50 pounds with reasonable accommodations
- Able to hear in an environment with background noise from a distance of 20 feet with reasonable accommodations

Competencies

- All applicants must be able to have a minimum 6th grade reading and writing level
- Successfully complete the hands-on, pre-training orientation and evaluation
- A high school diploma or TASC degree is not required.

Applicants please include

- Golisano Construction Technology Training Program Application
- Completed nomination form
- Picture I.D. (NYS non-driver ID, driver's license, passport)
- Social Security Card
- If applicable, copy of high school diploma, GED or TASC (not required)



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Isaac Training & Education Center
105 McLaughlin Rd.
Rochester, NY 14615
(585) 785-4524

Isaac-TEC.com

SUBMISSION PROCESS

Submit the following items to complete your application for consideration:

- Golisano Construction Technology Training Program Application
- Completed nomination form
- Picture I.D. (NYS non-driver ID, driver's license, passport)
- Social Security Card

Your materials will be reviewed by a committee as the next class of 12 participants is selected. During this pre-screening process, individual applicants are considered based on information provided, as well as an interview with a Golisano Construction Technology Training Program representative.

Participants who are selected to move on in the submission process are then asked to attend a hands-on, pre-training orientation. This step gives hopeful participants the chance to test into the program based on skills and potential. The following areas will be reviewed during this stage:

- Ability to follow instructions
- Capability to multi-task
- Teamwork
- Attitude
- Ability to act in a safe manner
- Punctuality

Following this step, participants will be contacted directly to provide constructive feedback. If accepted into the Construction Technology program, participant will be advised about orientation schedule and important dates and times.

The Golisano Construction Technology Training Program selects 12 participants for each class. Up to three alternates may be selected for a waitlist. At the start of the program, there is a one-week probationary period for each participant. This is a time for instructors to assess and evaluate each participant. During the probationary period, wait-listed applicants may be enrolled to fill spots that may become available.

Participants may be asked to leave the program at any time for any reason at the discretion of the instructors.

Completion of the program does not guarantee a job. All efforts will be made to pair program participants who meet requirements with employment partners.



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NOMINATION FORM

Date _____

Nominee Information _____

Name of Nominee _____

Nominee Address _____

Phone _____

Email _____

Nominator Information

Contact Name _____

Contact Title _____

Relationship to Nominee _____

Agency/Organization _____

Address _____

Work Phone _____

Mobile Phone _____

Email _____

How long have you know the nominee? Describe your relationship.

Briefly describe why you support the nominee's participation in the Golisano Construction Technology Training Program.

Is there someone who also supports this nominee's participation? Can we contact them as an additional reference? If yes, please leave that information below.



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NOMINATION FORM

A nominee must meet a basic level of requirements in order to be selected for entry into the program. Please indicate below if any of the criteria may be challenging for your nominee.

- | | |
|---|--|
| <input type="checkbox"/> 18 years of age or older | <input type="checkbox"/> Stand for minimum of 8 hours with two 10-minute breaks |
| <input type="checkbox"/> Maintain a daily schedule between 9:30 a.m. and 3:30 p.m. | <input type="checkbox"/> Able to hear in an environment with background noise |
| <input type="checkbox"/> Eligible to work in the United States | <input type="checkbox"/> Literacy and math assessment in English |
| <input type="checkbox"/> Drug free | <input type="checkbox"/> Read, speak and comprehend English in a fast-paced environment |
| <input type="checkbox"/> Living in stable housing | <input type="checkbox"/> Successfully complete a hands-on, pre-training orientation evaluation |
| <input type="checkbox"/> Physical condition | |
| <input type="checkbox"/> See well enough to read at 2.5 feet with reasonable accommodations | |

Please describe below any of the challenges you indicated above. How do you foresee your nominee overcoming your concerns?

Additional attachments

- TABE test scores / Academic transcript
 Consent of release of information signed by the client
 Other (please describe) _____

The Golisano Construction Technology Training Program at the Isaac Training & Education Center (ITEC) is a training program and will not take the place of any social services agency the nominee is/will be utilizing.

As the nominator, are you willing to maintain a collaborative relationship with ITEC and Golisano Foundation staff to promote the overall well-being of the nominee and support them in meeting their career goals?

- YES NO

Signature: _____

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